



Confidentiality Agreement Regarding Health Information and Access

As an employee, volunteer or consultant of Christian Health Care Center you will have access to confidential information. Resident, patient, and personnel information in any form is **strictly** confidential. Access to confidential resident, patient, and personnel information is permitted only on a ***need-to-know*** basis.

It will be considered a violation of this agreement if an employee, volunteer or consultant of Christian Health Care Center is found to have disclosed or discussed any confidential information outside of their appropriate environment.

Violation of this agreement by any Christian Health Care Center employee, volunteer or consultant will constitute grounds for corrective action, up to and including termination of employment/relationship. Violation of this policy by outside consultants may constitute grounds for termination of the contract or other terms of affiliation, between the outside affiliates and Christian Health Care Center. Unauthorized release of confidential information may also have personal, civil, and/or criminal liabilities and legal penalties attached.

I have read and understand the above statements.

_____	<u>Affiliation with Christian Health Care Center</u>
Name (Please Print)	_____ CHCC employee
	_____ Volunteer
	_____ Consultant
	_____ Other _____

Signature

Date