

Christian Health Care Center

Mission: Providing skilled health care services with compassion and love in Christ's name

JOB DESCRIPTION

TITLE: Laundry
DEPARTMENT: Environmental Services
REPORTS TO: Environmental Services Director
FLSA STATUS: Non-Exempt, Hourly

JOB SUMMARY: This position is responsible for cleaning, sanitizing and restocking of all facility linens and laundry.

ESSENTIAL JOB FUNCTIONS:

1. Collects, sorts and prepares linens for washing.
2. Operates washing and drying machines.
3. Folds, hangs, and delivers clean linens and laundry.
4. Monitors all linen/laundry storage areas to ensure a proper supply is maintained at all times.
5. Maintains laundry areas in a clean, orderly manner.
6. Cross trains into housekeeping as needed.
7. Receives daily direction from Environmental Services Lead.

OTHER JOB FUNCTIONS:

7. Performs other duties as assigned by Environment Services Lead or Director.
8. Attends in-services and meetings as requested.

WORKING CONDITIONS AND EQUIPMENT USED:

Work is performed in a fast-paced long-term care facility environment with resident and public contact and frequent interruptions. Incumbents must be service-oriented and able to effectively utilize various cleaning equipment and tools. Will be exposed to biohazardous waste materials.

QUALIFICATIONS:

Education, License, and Experience

- Previous work experience preferred.

Knowledge, Skills, and Abilities

- Able to read and comprehend written and spoken English.
- Punctual and dependable attendance.
- Able to perform physical tasks listed below and repeatedly lift 50 pounds.
- Ability to verbally communicate in a pleasant, professional manner.
- Ability to work well with others.
- Ability to work independently and stay on task.
- Ability to troubleshoot and do minor problem solving.

GENERAL PHYSICAL/MENTAL REQUIREMENTS:

Strength: Lifting, carrying, and maneuvering cleaning supplies; typically weighing 50 pounds or less. Trunk strength to perform cleaning tasks.

Manual Dexterity: Ability to perform routine housekeeping tasks; ability to maneuver arms and hands for mopping and hand washing various equipment.

Mobility: Ability to move throughout the facility; ability to stand and sit for long periods of time; stooping, kneeling and bending needed to stock and clean equipment.

Visual Discrimination: Focusing on various forms, charts or records while performing routine functions; ability to visually identify the cleanliness of facility and equipment.

Hearing: Ability to hear individuals speaking over the phone or in-person.

Speech: Ability to speak clearly and make self understood in a one-on-one situation, as well as a variety of formal and informal group settings.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.