

# Christian Health Care Center

*Mission: Providing skilled health care services with compassion and love in Christ's name.*

## JOB DESCRIPTION

**TITLE:** Nursing Assistant  
**REPORTS TO:** Unit Coordinator  
**FLSA STATUS:** Non-Exempt, Hourly

**JOB SUMMARY** The nursing assistant functions as a member of the health care team under the direct supervision of the Team Leader and Unit Coordinator. The nursing assistant assures that the resident's plan of care is carried out, including assisting all patients in performing activities of daily living (ADLs), mobility, eating, toileting, range of motion, bathing, grooming, positioning, and basic skin care. Provides care consistent with our mission (compassion and love in Christ's name).

### **ESSENTIAL JOB FUNCTIONS**

1. Provides a pleasant, positive and calm environment for residents.
2. Communicates and works smoothly with residents, families, supervisors, and co-workers.
3. Respects and abides by Resident Rights.
4. Maintains confidentiality in all things relating to residents.
5. Good attendance is an essential requirement of this position.
6. Encourages resident independence and rehabilitation when indicated.
7. Assists all residents who need supervision or assistance within the federal scope of practice for a nursing assistant.
8. Assists in transporting wheelchair-bound residents to activities and meals.
9. Reports resident abuse according to CHCC policy.
10. Handles/ protects resident belongings.
11. Correctly applies and monitors resident safety devices.
12. Performs tasks, within nursing assistant scope of practice, according to CHCC procedures.
13. Prevents the spread of infection; including frequent hand-washing and gloving.
14. Completes daily assignment and document as required.
15. Keeps resident rooms neat and tidy, including making beds.

### **OTHER JOB FUNCTIONS**

16. Assists in the support of company-sponsored events, activities, and functions.
17. Attends in-service training as requested and required.
18. Performs other duties as assigned.

## **WORKING CONDITIONS AND EQUIPMENT USED**

Work is performed in a fast-paced patient/resident environment with frequent interruptions. Incumbent must be team-oriented and work collaboratively with residents, family members and co-workers. May be exposed to infectious diseases.

## **QUALIFICATIONS**

- Must be willing to attend nursing assistant training classes to become certified during the first 4 months of employment, if not already certified.
- Must be a minimum of 16 years of age.
- Must be able to effectively read, write and speak the English language.
- Previous work experience preferred.

## **GENERAL PHYSICAL/MENTAL REQUIREMENTS:**

- Must be able to walk, turn, bend and stoop frequently while assisting residents, making beds, moving equipment, and transferring / lifting residents.
- Must be able to frequently transfer and / or lift residents weighing 65 to 200+ lbs., with or without assistance of lifting devices or other staff.
- Must be able to push / operate mechanical lift for resident transfers as directed.
- Must be able to push a mop bucket and mop wet areas (if needed) when housekeeping staff is not available.
- Must be able to see residents and their needs and to read instructions / care plans.
- Must be able to hear resident requests and auditory warning signs / devices.
- Must be able to clearly communicate with residents and other staff.

***The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload. Furthermore, they do not establish a contract for employment nor do they alter the at-will nature of the party's employment relationship. The employer retains the discretion to change and alter this description at its discretion.***